

Grace D. George

315-766-8885 | gracedgeorge@gmail.com | <https://www.linkedin.com/in/gracedgeorge/>

EDUCATION

University at Buffalo, The State University of New York

Psychology BA, Studio Art Minor; GPA: 3.8/4.0 | Dean's List

Buffalo, New York

Expected graduation: December 2023

Le Moyne College

General Studies; GPA: 3.9/4.0 Dean's List

Syracuse, New York

May 2021

WORK EXPERIENCE

University at Buffalo Campus Living

Resident Advisor

Buffalo, New York

August 2022 - Present

- Mentor 41 residents to ensure their academic and personal success
- Connect students to campus-wide resources, such as mental health and academic support
- Collaborate with other Resident Advisors to host 3 events each semester to build community among residents
- Guide residents with one-on-one checkpoints and floor meetings twice a semester
- Serve as primary contact for emergency situations in the resident halls for around 500 residents biweekly

University at Buffalo Career Design Center

Experience Ambassador

Buffalo, New York

September 2021 - Present

- Advise students by finding answers to questions and recommending next steps
- Connect students with technology tools to develop career
- Enhance my own career knowledge by utilizing available resources
- Check approximately 20 students in weekly for career service appointments
- Provide callers with specialized customer service in Career Design Center events and services
- Share career-related articles on Career Design Center's social media channels

PB&J's Lunch Box

Cashier, Food Preparer, Dishwasher

Liverpool, New York

January 2021 - June 2021

- Maintained up-to-date knowledge of menu changes so that customers can choose optimal meal when ordering in person and by phone
- Collaborated with 2 chefs to assemble cooked orders to serve customers
- Washed dishes and sustained overall restaurant upkeep

YMCA of Greater New York

Prime Time Daycare Assistant

Fayetteville, New York

September 2018 - March 2020

- Supervised and engaged with up to 100 children ages 1-12 daily to assist parents using gym
- Provided leadership and maintained example of moral character for children to follow
- Ensured fun and safe atmosphere for children by exercising daycare safety regulations
- Enforced rules and managed behavior through developmentally appropriate discipline
- Led children in creative, athletic, and educational activities while maintaining safe and orderly group

VOLUNTEER EXPERIENCE

Saint Elias Orthodox Christian Church

Member and Social Media Manager of Teen SOYO Church Group

Syracuse, New York

September 2014 - June 2020

- Collected canned goods for charity food drives and volunteered at local food bank
- Served food and cashiered at Middle Eastern Festival, performed with 5-10 other dancers
- Shared Middle Eastern culture via dance performances throughout CNY
- Managed social media account by posting 1-2 activities a month on Instagram to broadcast impact